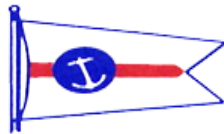


# Sandy Beach Yacht Club, Inc.



1851 WINTER ROAD P.O. BOX 513  
GRAND ISLAND, NEW YORK 14072

## APPLICATION FOR USE OF CLUB

Requested By:		# of Guests Attending:	
Sponsoring Member:		# of Members Attending:	
Event:		Total Guests Attending:	
Event Date:		Bar Service Required?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Event Time:	Start:	End:	<b>NOTE: Bartender <u>required</u> when bar service requested</b>

### Club Rental Charges (Per By-Law #3)

Personal or family-related events, minimum of twenty (20) guests ..... **\$65.00**

Member sponsored outside organization with/without bar (*non-member bar rates apply*) ..... **\$160.00**

**NOTE: Club rental charges include the applicable Erie County sales tax.**

### Party Size and Bartenders (Per By-Law #4e)

A charge of \$20.00 per hour is to be paid per bartender, for a minimum of four (4) hours when a bartender has been requested. Bartenders must be paid by the event sponsor at the end of the event. The Rear Commodore will determine when and how many bartenders are required for either family-related or member sponsored parties or events.

If the party exceeds the number of guests on the original request, it is up to the requestor to inform the Rear Commodore. The bartender pay rate increases to a minimum of four (4) hours of pay at 1.5 times the normal rate if emergency bartender(s) are requested less than two (2) days in advance of the event.

### Responsibilities of Sponsoring Member

1. Leave the club in clean condition, per the "After-Party Responsibility Checklist" which must be signed and returned to the Vice Commodore.
2. All set-up/decorating required prior to the event must be scheduled with the secretary.
3. Remove all decorations at the conclusion of the event.
4. Sponsoring member must be present for the duration of the event. He/she is responsible for the cleanliness and security of the club, and must be the last person to leave after all guests are gone.
5. All of the above must be accomplished immediately after the event, or very early the next morning. Any questions in this regard can be directed to any flag officer.
6. Sponsoring member is responsible for the building, its contents, ground and dock area, and will be billed accordingly for any damage incurred during the event.

### Liquor Usage

Use of personal liquor in the clubhouse or on the grounds is prohibited when the bar is open. Personal liquor may not be used for either family-related or member sponsored parties or events. BAR SERVICE IS ENCOURAGED.

\*Clubhouse linens, fine China, chair covers and decorations are NOT available for use for private or outside organization parties.

\*All caterers and bands are required to present a Certificate of Insurance prior to the event.

**NOTE: Approval for any changes to the above must be obtained from the Sandy Beach Yacht Club Secretary and the Board of Directors. A check payable to "Sandy Beach Yacht Club" in the full amount noted above must be submitted with this application.**

I agree to the criteria cited: \_\_\_\_\_  
Signature of Sponsoring Member
Date

### For Secretary Use Only

Check Number:	Date Received:	Date of Board Approval:	
Secretary Signature:			

## AFTER-PARTY RESPONSIBILITY CHECKLIST

Please return completed checklist to Vice Commodore.

### 1. Kitchen

All items used in preparing and serving food must be washed and put away.  
(Please **DO NOT** leave any items in drying rack or on countertops.)

- \_\_\_\_\_ Wipe down countertops
- \_\_\_\_\_ Shut off and wipe down stove/ovens
- \_\_\_\_\_ Empty dishwasher/turn off power
- \_\_\_\_\_ Dispose/label unused food
- \_\_\_\_\_ Unplug and clean coffee pot(s)
- \_\_\_\_\_ Clean both sinks
- \_\_\_\_\_ Take all garbage to dumpster
- \_\_\_\_\_ Put new bags in trash cans
- \_\_\_\_\_ Sweep and mop kitchen floors
- \_\_\_\_\_ Wash soiled dish towels and aprons, and return to club within 5 days

### 2. Inside and Outside of Clubhouse

- \_\_\_\_\_ Vacuum
- \_\_\_\_\_ Straighten up tables, chairs, etc.
- \_\_\_\_\_ Shut off and clean grills
- \_\_\_\_\_ Stack plastic lawn chairs
- \_\_\_\_\_ Lower and tie umbrellas; four chairs per table
- \_\_\_\_\_ Extinguish fire pit or heater if used
- \_\_\_\_\_ Turn off all lights, A/C, fans, and fireplace
- \_\_\_\_\_ Lock doors and windows
- \_\_\_\_\_ Clean all bathrooms

Signature \_\_\_\_\_

Date \_\_\_\_\_

Please contact Vice Commodore with any questions or findings.