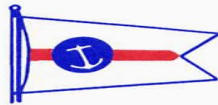


Sandy Beach Yacht Club, Inc.



1851 WINTER ROAD P.O. BOX 513
GRAND ISLAND, NEW YORK 14072

***** NEW *** ALL HIGH TOUCH POINT AREAS (DOORS, TOILET SEATS, BATHROOM SINKS, DOOR KNOBS, KITCHEN CABINETS, REFRIGERATORS, ETC.. MUST BE SANITIZED WITH A BLEACH WATER MIX. AN 70/30 MIX OF BLEACH AND WATER SHOULD BE USED. Water-70, Bleach 30. – BEFORE AND AFTER THE PARTY**

***ALL CATERERS AND / OR BANDS ARE REQUIRED TO PRESENT A CERTIFICATE OF INSURANCE**

APPLICATION FOR USE OF CLUB

REQUESTED BY:		NO. OF GUESTS ATTENDING:
HOST MEMBER:		NO. OF MEMBERS ATTENDING:
EVENT:		TOTAL:
EVENT DATE:		BAR SERVICE REQ'D.? YES <input type="checkbox"/> NO <input type="checkbox"/>
TIME REQ'D.:	FROM: TO:	BAR TENDER REQ'D.? YES <input type="checkbox"/> NO <input type="checkbox"/>

CLUB RENTAL CHARGES (PER BY-LAW #3)

PERSONAL OR FAMILY RELATED GROUPS OF (20) OR MORE \$65.00
MEMBER SPONSORED OUTSIDE ORGANIZATION WITH/WITHOUT BAR \$160.00

NOTE: CLUB RENTAL CHARGES INCLUDE THE APPLICABLE ERIE COUNTY SALES TAX

A CHARGE OF \$_____ PER HOUR, IS TO BE PAID PER BARTENDER, FOR A MINIMUM OF (3) HOURS WHEN A BARTENDER HAS BEEN REQUESTED. BARTENDERS MUST BE PAID BY THE EVENT SPONSOR AT THE END OF THE EVENT.

ALL SET-UP/DECORATING REQUIRED PREVIOUS YOUR EVENT, MUST BE SCHEDULED WITH THE SECRETARY OF THE SANDY BEACH YACHT CLUB.

RESPONSIBILITY OF PARTY SPONSOR

1. LEAVE CLUB IN CLEAN CONDITION PER THE AFTER-PARTY RESPONSIBILITY CHECKLIST WHICH HAS TO BE SIGNED AND RETURNED TO THE VICE COMMODORE
2. REMOVE ALL PARTY DECORATIONS PUT UP FOR THE EVENT.
3. MEMBER SPONSOR MUST BE IN ATTENDANCE. HE/SHE IS RESPONSIBLE FOR THE CLEANLINESS AND SECURITY OF THE CLUB, AND MUST BE THE LAST TO LEAVE AFTER ALL GUESTS ARE GONE.
4. ALL OF THE ABOVE MUST BE ACCOMPLISHED IMMEDIATELY AFTER THE EVENT, OR VERY EARLY THE NEXT MORNING. ANY QUESTIONS IN THIS REGARD CAN BE DIRECTED TO ANY FLAG OFFICER.
5. SPONSOR IS RESPONSIBLE FOR THE BUILDING, ITS CONTENTS, GROUNDS AND DOCK AREA, AND WILL BE BILLED ACCORDINGLY FOR ANY DAMAGE INCURRED DURING THE EVENT.

LIQUOR USAGE WHEN CLUB IS RENTED

1. USE OF PERSONAL LIQUOR IN THE CLUB HOUSE OR ON THE GROUNDS IS PROHIBITED WHEN THE BAR IS OPEN.
2. PERSONAL LIQUOR MAY NOT BE USED FOR EITHER FAMILY RELATED OR MEMBER SPONSORED PARTIES OR EVENTS. BAR SERVICE IS ENCOURAGED!

NOTE: APPROVAL FOR ANY CHANGES TO THE ABOVE MUST BE OBTAINED FROM THE SANDY BEACH YACHT CLUB SECRETARY AND THE BOARD OF DIRECTORS.

A PAID IN FULL CHECK PAYABLE TO "SANDY BEACH YACHT CLUB" MUST BE SUBMITTED WITH THIS APPLICATION.

I agree to the criteria cited: _____

Signature of Sponsor

Date

For Secretary Use Only:

Check NO		Date Received	
Board Approval Date			
Secretary Signature			

***** NEW *** ALL HIGH TOUCH POINT AREAS (DOORS, TOILETT SEATS, BATHROOM SINKS, DOOR KNOBS, KITCHEN CABINETTS, REFRIGERATORS, ETC.. MUST BE SANITIZED WITH A BLEACH WATER MIX. AN 70/30 MIX OF BLEACH AND WATER SHOULD BE USED. Water-70, Bleach 30. – BEFORE AND AFTER THE PARTY**

1. KITCHEN

All items used in preparing food & serving food must be washed & put away.
PLEASE do NOT leave any items in drying rack or on countertops.

- WIPE DOWN COUNTERTOPS _____
 - SHUT OFF & WIPE DOWN STOVE/OVENS _____
 - EMPTY DISHWASHER/TURN OFF POWER _____
 - DISPOSES/LABEL UNUSED FOOD _____
 - UNPLUG & CLEAN COFFEE POT(S) _____
 - CLEAN BOTH SINKS _____
 - TAKE ALL GARBAGE TO DUMPSTER _____
 - PUT NEW BAGS IN TRASH CANS _____
 - SWEEP & MOP KITCHEN FLOORS _____
 - WASH SOILD DISH TOWELS/APRONS _____
- (Please return to club within 5 days)

2. INSIDE & OUTSIDE OF CLUB

- VACUUM _____
- STRAIGHTEN UP TABLES, CHAIRS ECT. _____
- SHUT OFF GRILLS _____
- STACK PLASTIC LAWN CHAIRS _____
- LOWER & TIE UMBRELLAS 4 CHAIRS/TABLE _____
- EXTINGUISH FIRE PIT or HEATER IF USED _____
- TURN OFF ALL LIGHTS, A/C, FANS & FIREPLACE _____
- LOCK DOORS & WINDOWS _____
- CLEAN BATHROOMS (men’s & women’s) _____

SIGNATURE/DATE (sign & return to Vice Commodore) _____

Please contact Vice Commodore with any questions or findings.